

## Board of Trustee Monthly Meeting October 12, 2010

The Board of Trustees for the Village of Cold Spring held their regular monthly meeting on Tuesday, October 12, 2010 at 7:30 pm at Village Hall, 85 Main Street, Cold Spring, NY.

Attending; Mayor Seth Gallagher and Trustees Charles Hustis, Bruce Campbell, J. Ralph Falloon, and Airinhos Serradas

Also attending: Stephen Gaba, Village Attorney, Ellen Mageean, Village Accountant, William Bujarski, Building Inspector

Michael Armstrong, Chair Special Board for the Comprehensive Plan/ LWRP

Members of the Public

Absent: Stephen Smith, Fire Inspector

Mayor Gallagher called the meeting to order followed by the Pledge of Allegiance.

Approval of minutes

Trustee Hustis moved to accept the minutes of the following meetings: September 14, 2010 monthly meeting, September 21, 2010 special meeting, September 28, 2010 workshop, September 30, 2010 special meeting and October 5, 2010 workshop. Motion seconded by Trustee Campbell and unanimously approved.

### Financial Report

Mayor Gallagher read Resolution 2010-47 as follows:

*Resolved that (1)* The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2010/2011 fiscal year:

(1)	To:	A00-1110-440	Justice – Office Supplies	\$100.00
	From:	A00-1110-460	Justice – Software Fees	\$100.00
			<b>To increase the Justice office supplies for increase in expenditures.</b>	
(2)	To:	A00-1410-410	Village Clerk: Website	\$50.00
	From:	A00-1410-400	Village Clerk: Contractual	\$50.00
			<b>To increase the website budget due to increase in fee for website hosting.</b>	
(3)	To:	A00-1620-100	Shared Services: Personal Services	\$2,500.00
	From:	A00-1410-400	Shared Services: Contractual	\$2,500.00
			<b>To increase shared service personal services for increase in expenditures related to personal services</b>	
(4)	To:	A00-7510-410	Historical Board Grant Expense	\$1,000.00
	To:	A00-3089-115	State Aid: Historic Grant	\$1,000.00
			<b>To increase historic board grant for amount spent in current year for grant.</b>	
(5)	To:	A00-9010-800	State Retirement	\$1,800.00
	From:	A00-9015-800	Fire & Police: Retirement	\$1,800.00

			<b>To transfer money from police retirement to state retirement.</b>	
(6)	To:	A00-9060-807	Dental Insurance: Mageean	\$1,000.00
	To:	A00-9060-800	Dental Insurance: C. Costello	\$1,000.00
	To:	A00-9060-804	Dental Insurance: Norton	\$100.00
	To:	A00-9060-809	Dental Insurance: Downey	\$160.00
	From:	A00-9050-800	Unemployment Insurance	\$2,260.00
			<b>To add or increase dental insurance amounts based on the employee contract.</b>	
(7)	To:	A00-9060-822	Eyeglass: Mageean	\$250.00
	From:	A00-9050-800	Unemployment Insurance	\$250.00
			<b>To add eyeglass coverage for Ellen Mageean based on employee contract.</b>	
(8)	From:	A00-3600-000	Employee Insurance (Revenue Acct)	\$4,000.00
	From:	A00-9060-800	Medical Insurance	\$4,000.00
			<b>To adjust accounts for change in the way the employee portion of medical insurance is accounted for based on recommendation from auditors.</b>	
(10)	To:	A00-3501-000	Consolidated Highway Aid (CHIPS) (Revenue)	\$2,500.00
	To:	A00-5110-100	Highway Street Maint: Personal Services	\$2,500.00
			<b>To increase CHIPS revenue account for additional monies to be received.</b>	
(11)	To:	A00-1560-000	Bldg/Fire: Permit Fees	\$2,000.00
	From	A00-2401-000	Interest & Earnings	\$1,000.00
	To:	A00-1990-400	Contingent Account	\$500.00
	To:	A00-9060-800	Medical Insurance	\$500.00
			<b>To increase building permit income due to increase in building fees and to decrease interest income for reduced interest rates.</b>	

*And (2)* The accountant is hereby authorized to transfer such funds immediately.

Resolution #:2010-47 Moved by: Trustee Campbell

Seconded by: Trustee Charles Hustis

On roll call vote:

Trustee Ralph Falloon voted: yes

Trustee Bruce Campbell voted: yes

Trustee Charles Hustis voted: yes

Trustee Airinhos Serradas voted: yes

Mayor Seth Gallagher voted: yes

Resolution officially adopted on October 12, 2010.

Ms. Mageean reviewed bank balances and revenues received this month. Revenue sharing funds were slightly lower than the budgeted amount. The village also received

CHIPS funds and capitalization return from NYMIR. The field work on the independent audit for the 09/10 fiscal year is finished. There were no findings. Some changes have been made to due to due from funds. An audit review was tentatively scheduled for November 23<sup>rd</sup>.

### **Questions on Attorney Billing**

In response to questions related to attorney special charges, Ms. Mageean pointed out that the NYS Uniform System of Accounts provides a standard format for recording and reporting financial transactions which allows for comparisons to be made with other municipalities. In the village we have two attorney lines: attorney contractual and attorney special. Attorney contractual account includes all attorney fees for the day-to-day business of the Board. Attorney Special line includes any other boards such as zoning and planning and litigation.

Attorney Gaba added that attorney billing gets its own specific line rather than charging to operating expenses.

Trustee Serradas read his specific agenda request and stated that what has been discussed does not correspond to what he asked for. He cited funding amounts provided to the Special Board and commented that the Special Board budget has basically been increased cumulatively by \$3,400. Mayor Gallagher recommended reviewing this matter at a workshop. Additionally, Trustee Serradas expressed opposition to attorney charges for information that can be obtained from other sources.

The monthly **Building and Fire Inspector** report was reviewed. Mr. Bujarski reported increased department activity.

In the September **Police Department Report**, OIC Kane reviewed the status of all police department vehicles. He recommended purchase of a 2011 Ford Crown Victoria listed on the state bid contract. The vehicle would be fully equipped to avoid wiring problems the department has encountered in the past. The total price is \$30,548.20 and will be financed over a three year period.

Trustee Serradas moved to approve of this purchase and seconded by Trustee Falloon and unanimously approved.

The **Justice Court** collected \$10,848.00 during the month of September.

### **Water Department**

Reservoir capacity is at 90%. Approximately 7.4 million gallons of water were used from the DEP water supply from September 1<sup>st</sup> to October 3<sup>rd</sup>. We have been operating from our own supply since then. With the cooler temperatures, the board may wish to remove the outdoor watering restrictions.

Trustee Campbell moved to remove the outdoor water restrictions imposed by the Village Board in July and seconded by Trustee Serradas and unanimously approved.

A leak detection survey of the distribution system took place during the week of September 20<sup>th</sup>. A preliminary report indicates three aged fire hydrants in need of replacement and two areas of the distribution main which need further investigation.

**Wastewater**

During the period from September 30<sup>th</sup> to October 1<sup>st</sup>, we received over 4.7" of rain. Due to inflow and infiltration of rainfall to the sewer mains, influent flows increased from 189,000 to 376,000. Due to the hydraulic overload to the system, we were out of compliance on 10/1 for settleable solids in the effluent. A non-compliance notification was made to the DEC and we were back in compliance by 10/2.

**Recreation Commission**

Trustee Campbell moved to approve the following applications for use of village facilities: Haldane Homecoming Parade, request for wedding photos at the bandstand, PARC Candlelight Tour, Our Lady of Loretto Corpus Christi Procession. Motion seconded by Trustee Serradas and unanimously approved. One quote for repairs to the tool garage at Mayor's Park had been received. We are awaiting additional quotes.

**Fire Company Liaison**

The Fire Company inquired about repairs to the fire house meeting room floor. Mayor Gallagher explained that repairs were expensive and he would like to seek advice from a mason. It was suggested that the Building Inspector take a look at the problem.

Planning Board Liaison, Chamber of Commerce Liaison and Town of Philipstown Liaison – no reports

Zoning Board Liaison- Trustee Hustis described a recent joint meeting between the zoning and village board as very productive and he would like to see more of these meetings in the future.

Historic District Review Board Liaison – lighting demonstration at the waterfront is scheduled for tomorrow evening.

**Special Board for the Comprehensive Plan/LWRP**

The draft Comprehensive Plan was published on September 29<sup>th</sup>. Two public informational meetings have been held. Public hearings are scheduled for October 14<sup>th</sup> and October 21<sup>st</sup> and have been advertised by legal notice in the PCN&R, a press release, flyers distributed to households, posters and a mailing to households receiving a water bill. If the Village Board wishes, the Special Board is prepared to participate in a joint meeting tentatively scheduled for the November 16<sup>th</sup> board workshop to brief the standing boards and the Village Trustees on the plan.

The Special Board is on budget; the money allocated by the Village for the Comprehensive Plan will be mostly spent by the end of October 2010, except for a reserve necessary for SEQRA.

**Report of the Mayor and Board of Trustees**

Trustee Campbell reported that the Putnam County Sheriff Community Work Program is currently repairing and painting the bandstand.

The engineering firm of Clough Harbour has been selected for design, construction support and inspection of the federal transportation project related to drainage & sidewalks.

Trustee Falloon pointed out the need to work with the Village of Nelsonville to repair fire hydrants. He will reach out the Mayor Corless.

Mayor Gallagher spoke of employee safety training on confined space entry. With the assistance of a consultant, a specific program has been developed that is tailored to our needs.

Mayor Gallagher reported on a very positive meeting on the Butterfield facility.

A memo has been issued to the school crossing guards outlining requirements and duties.

The easement for Faust Court is moving forward.

### **Correspondence**

Walter Garschagen asked the board to address the graffiti that has been popping up around the village.

### **Unfinished Business**

Attorney Gaba has been working with Greg Phillips to determine a formula for composting toilet fees.

A draft local law pertaining to changes in fence height requirements will be provided for an upcoming workshop.

New Business: none

### **Public Comment**

Thomas Ambrose inquired about the Butterfield facility purchase price. He stated that Legislator Tamagna had indicated that the owner wanted significantly more for this property than he paid for it. Mayor Gallagher pointed out that when the property was purchased the appraisal didn't include the leases to the Lahey Pavilion and cell tower which add approximately \$700,000 to the value of the property. He added that the owner wants to work with the village.

Mr. Ambrose also noted that the Special Board is voluntary work which is necessary for the town to move forward. It is a great asset and a great savings to the town. The small cost incurred by the volunteer board should be included in the consideration of the taxpayer burden.

Trustee Serradas moved to adjourn the meeting and seconded by Trustee Hustis and unanimously approved.

Respectfully submitted,

Mary Saari, Village Clerk